

**TIPPECANOE COUNTY SOLID WASTE MANAGEMENT DISTRICT**  
**QUARTERLY MEETING**  
*December 19, 2013*

The Tippecanoe County Solid Waste Management District met Thursday, December 19, 2013 at 12:00 in the Tippecanoe Room of the County Office Building. Attendees included Officers: Chairman County Commissioner Tom Murtaugh, Vice Chairman County Commissioner John Knochel, and Auditor/Controller Jennifer Weston. Board Members included: County Commissioner David Byers, County Councilmember John Basham, Lafayette Councilmember Ron Campbell, and Attorney Matt Salsbery. Also in attendance were SWMD Educator Rick Parsons, Commissioners' Assistant Frank Cederquist, and Recording Secretary Tillie Hennigar. Lafayette Mayor Tony Roswarski and West Lafayette Mayor John Dennis were absent.

Chairman Murtaugh called the meeting to order.

**APPROVAL OF MINUTES** – August 29, 2013

- Councilmember Byers moved to approve the minutes of the regular meeting held August 29, 2013, second by Councilmember Campbell; motion carried.

**APPROVAL OF ACCOUNT PAYABLES**

Auditor Weston provided financial reports and reviewed the disbursements needing action today. There are some out-of-the-ordinary payments - \$50,000 one-time payment; \$38,057.06 reimbursement to the County General Fund for the 60% portion related to this group of salaries; and the Auditor/Controller reimbursement annual fee of \$2,000.

Chairman Murtaugh clarified the \$50,000 was an advance payment for the building; monthly payments are also made. Commissioner Byers asked for the balance, Auditor Weston will provide that amount following the meeting. The loan was paid off.

- Commissioner Campbell moved to approve the Accounts Payables as presented, second by Commissioner Knochel; motion carried.

**FINANCIAL UPDATE** – *Jennifer Weston*

Auditor Weston said the financial report handout also included the 4<sup>th</sup> Quarter Financial Report. The estimated receipts for the fall property tax settlement of \$90,000 are added to the beginning cash balance of approximately \$214,000. Subtracting the disbursements gives an ending balance for the quarter and the end of the year of \$179,873.46.

Chairman Murtaugh said when working on the 2015 budget, there are a lot of options such as reducing the rate. The cash balance is doing great.

**REPORT OF ACTIVITIES** – *Rick Parsons*

Educator Parsons provided a handout and update of activities and events which have occurred since the prior meeting:

- Over 24,800 of the recycling guides have been distributed; less than 1,200 remain. He is working on a tri-fold brochure to replace the recycling guide; it will be ready for review in early 2014. The brochure will include basic information such as phone numbers, website information, and most common questions.
- The “Paint the Rain” project was very successful in regard to public education. Approximately \$21,000 was raised that will fund three projects – one in West Lafayette, one in Lafayette, and one in the County. Battle Ground Middle School is installing a rain garden which should be pretty exciting in the spring. Phase 2 planning has started which will mainly be education of rain barrels, rain guards, and native plants.
- Throughout 2013, over 50 education programs have been presented to various groups involving almost 3,400 participants. Since the addition of the phone line in May, 2012, over 1,200 calls have been received.
- Six programs and events are scheduled for the first quarter of 2014.

Educator Parsons provided a handout with the total pounds of hazardous household waste that was recycled from February through October, 2013. A second handout provided a graph reflecting the total pounds recycled from May through October of 2012 (when the recycle center was opened) compared to the same period for 2013.

Chairman Murtaugh said the budget did not include anything for advertising; the \$700 in the budget was for meetings. The last campaign with WLFI cost \$4,000. If a similar package was considered for 2013, an appropriation would need approval from Council. Auditor Weston said an appropriation would take two readings. A discussion followed regarding the type of marketing and advertising to utilize in 2014. Councilmember Campbell asked about encumbering funds for approval and if not needed, it could be returned. Chairman Murtaugh said we could request the appropriation and continue with the discussion at the March, 2014 meeting. Commissioner Byers said he doesn't think advertising in the Journal and Courier would be beneficial; Educator Parsons agreed.

- Commissioner Byers moved to request an additional appropriation of \$6,000 for advertising, second by Councilmember Basham; motion carried.

Councilmember Campbell asked if Arbor Day should be on Educator Parsons list. Educator Parsons said he will do some type of event on Arbor Day. He does a lot of things with Tree Lafayette and a program with Ag Days through Soil and Water where saplings are handed out to students.

Councilmember Campbell asked if the trees damaged by the Emerald Ash bore would become solid waste. Educator Parsons did not know but will pursue the issue.

Chairman Murtaugh said a correction is needed. The prior minutes stated the budget was amended to add \$2,500 for advertising. After discussion, the prior motion of requesting \$6,000 remained as carried.

#### ***FUTURE MEETING DATES***

The 2014 meeting dates were established as March 20, June 19, September 18, and December 18.

***OTHER BUSINESS***

Auditor Weston said the Interlocal Agreement between the Solid Waste Management Board and Tippecanoe County needs approval. The agreement encompasses the reimbursement to the County for the salaries previously discussed and also \$2,000 for the provision of supplies, rent, and other necessary expenditures.

- Commissioner Byers moved to approve the Interlocal Agreement as presented, second by Commissioner Knochel; motion carried.

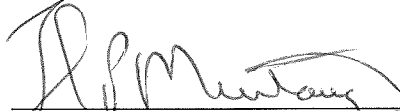
Commissioner Byers asked Educator Parsons how things are going with soil education. Educator Parsons said everything is running smoothly and the new employee, Angie Garcia-Miller, is a big asset to the group.

***PUBLIC COMMENT***

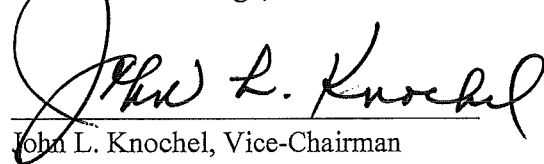
As there were no public comments, Councilmember Campbell moved to adjourn.

Meeting adjourned at 12:25 p.m.

TIPPECANOE COUNTY SOLID  
WASTE MANAGEMENT DISTRICT



Thomas P. Murtaugh, Chairman



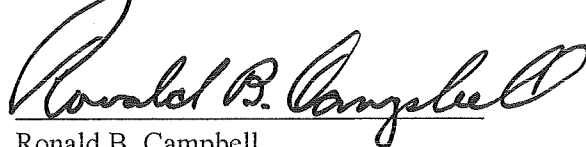
John L. Knochel, Vice-Chairman



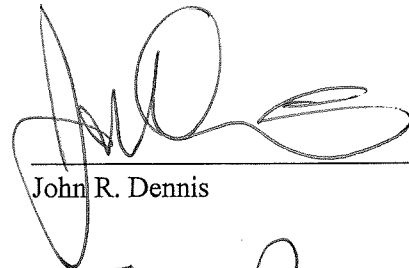
David S. Byers



John R. Basham II

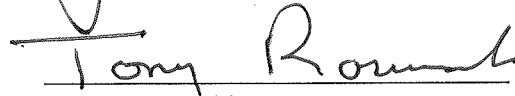


Ronald B. Campbell



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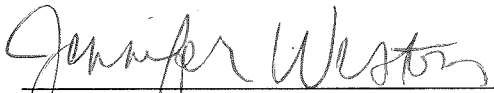
John R. Dennis



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Tony Roswarski

ATTEST:



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Jennifer Weston, Auditor

06/19/2014